

HUNTINGTON LANDMARK
20880 Oakridge Lane – Huntington Beach, CA 92646
Architectural Control Committee (ACC) Application

ACC Standard Number and Name: (Note: Complex projects may require multiple applications)	
Owner Name:	Date:
Address and Unit #:	
Home Phone #:	Mobile Phone#:
Email:	Unit Model:

1. Scope of work:

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2. I have read and understand the Specifications applicable to my request. It is my responsibility to provide the Specifications to my contractor and be sure they read and understand them. I understand that my contractor needs to read and sign the Contractor Acceptance Agreement and that it is for my protection.
3. I understand and acknowledge that any damages to Association property resulting from actions of the contractor I hired are my responsibility and I will be held liable, which may include removal of the improvement and/or repairs to be done at my cost.
4. I understand the entity performing the work must be properly licensed and insured.
5. I understand that in certain major structural alterations the Association may need to bring in the services of an outside consultant for evaluation of plans, to monitor progress, perform final inspections, etc. and in such instances I, the owner, will be held financially responsible.

Owner Signature:	Date:
Contractor Name:	License #:
Contractor Address:	Contractor Phone#:

*******BELOW FOR ACC USE ONLY *******

Tentative Approval by:	1.	2.	Date:
Waiting to Receive:			
Application Denied by:	1.	2.	Date:
Approved to Commence by:	1.	2.	Date:
Final Inspection and Approval by:	1.	2.	Date:

CONTRACTOR ACCEPTANCE AGREEMENT

Owner Name:	Address and Unit #:
Standard Number and Name:	
Scope of Work:	

As Contractor for the above stated project, I certify that I have read all the applicable Architectural Control Committee (ACC) Standards and Maintenance Standards for the work I have been hired by the Unit owner to perform, I understand them, and I am able to comply with all items.

I understand that the ACC or their representative will inspect all work I have done when the owner notifies Management that they have been completed.

Further, I understand that should I fail to meet all requirements described within the Standards, I am required, **at my expense – not that of the owner who hired me**, to make necessary changes and corrections to bring the work into compliance.

I am providing my *Certificate of Worker's Compensation* or a letter declaring sole proprietorship, including a statement describing exemption due to "no employees" for the project file.

I am providing **two Certificates of Liability Insurance** and the **Additional Insured Blanket Endorsement** for the project file with each certificate naming one of the following:

1. **Seabreeze Management**
26840 Aliso Viejo Parkway Suite #100
Aliso Viejo, CA 92656

And

2. **Huntington Landmark**
20880 Oakridge Lane
Huntington Beach, CA 92646

Contractor Printed Name and License #:
Contractor Signature and Date:
Owner Signature and Date:

Owner Printed Name:	Unit #:
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STANDARD CONTRACTOR REQUIREMENTS

1. All work is to be performed by a licensed and insured contractor per California law.
2. A copy of the pertinent ACC Standards, the ACC approval letter and the City of Huntington Beach permits must be kept available on the job site for the duration of the project.
3. All trash and material generated at the project site must be transported out of Huntington Landmark property by the contractor. Trash and material from the project cannot be placed in Association trash containers – the owner is responsible for all costs to remove trash and material is found in Association trash containers.
4. The term “contractor” includes their employees, agents, subcontractors, suppliers, and any other person under their cognizance.
5. Work hours are designated Monday through Saturday, 7:30 am to 6:00 pm with the exception of emergencies.
6. No unnecessary noise, radios, or boom boxes – be considerate of other residents.
7. Safety cones, yellow tape and any other type of precautionary items are to be in place by contractor at and around the project site when necessary.
8. Construction site must be left clean each day.
9. Construction items such as sand, cement, and dirt must not be placed on streets, walkways, or grass without protective underlying ground cover in place.
10. Parking restrictions, fire lanes, and speed restrictions must always be observed and respected.
11. Contractors are to park on the street – not in Resident-only parking spaces adjacent to the garages.
12. Contact security at the Atlanta gate if you are unsure where to park.
13. No signs advertising the contractor may be posted at any time.
14. All contractor vehicles must be clearly identified with signage indicating to whom they belong. A dashboard permit must be obtained at the Atlanta gate security.
15. Owner must provide a copy of these requirements to their contractor.

Contractor Signature:	Date:
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HUNTINGTON LANDMARK SENIOR ADULT COMMUNITY ASSOCIATION
20880 Oakridge Lane, Huntington Beach, CA 92646
ARCHITECTURAL CONTROL COMMITTEE (ACC)
Specification # 23 **November 1, 2016**

ARCHITECTURAL REQUESTS ARE REVIEWED ON WEDNESDAYS

Please note that both Verizon FIOS and Time Warner Cable are already available throughout Landmark and can provide TV, telephone and internet service to your unit. Verizon FIOS is already in your building in the attic, if not in your unit. You may contact these providers directly and do not require an ACC application or approval.

Homeowner's Printed Name: _____ Date: _____
Address: _____ Unit #: _____
Home phone #: _____ Cell Phone #: _____
Email address: _____

- NATURE OF REQUEST: Obtain TV Satellite Dish Service:
Choose either: DISH Network or Direct TV
then
Choose either: HD (High Def.) or SD (Standard Def.)
2. I WISH TO INSTALL MY DISH ON THE BUILDING STRUCTURE
3. I WISH TO INSTALL MY DISH ON A SLED ON THE FLOOR OF MY BALCONY OR PATIO
4. I AGREE TO NOTIFY THE MANAGEMENT OFFICE WHEN THIS DISH IS NO LONGER REQUIRED AND TO PAY FOR ITS REMOVAL FROM THE ASSOCIATION'S BUILDING:

Homeowner Signature and Date

I understand and acknowledge that any damage to Association property (building or grounds) resulting from the installation or removal of the dish system, or any deviation from the Association's installation specifications, is my financial responsibility. This may include the cost of removal and re-installation of the dish (and loss of signal) while repairs and/or maintenance are being conducted on the building. Installation work is to be done by the Association's preferred licensed and insured contractor ONLY and not by DISH Network or Direct TV.

Due to the need for Interstar's site evaluation, it may take 2 weeks or more to obtain a dish signal to your unit after the application has been submitted and approved.

Homeowner Signature: _____ Date: _____
Contractor Name: **INTERSTAR COMM. CORP.** License #: **873937**
Contractor Address: **18017 SKY PARK CIRCLE SUITE #R**
IRVINE, CA 92614
949-945-3334

***** [For ACC Use Only] *****

Tentative Approval
By: (1) _____ (2) _____ Date _____
Comments: _____
Application Denied
By: (1) _____ (2) _____ Date _____
Final Inspection & Approval
By: (1) _____ (2) _____ Date _____